

Course Title: Forklift Safety

a) Introduction

The program is specially developed with the aim to enhance the participants on factors regarding preventive and performance inspection, safe operation of forklift trucks from the aspects of attitude, knowledge and skill and has preparation competency certification.

b) Objectives

At the end of the program, participant should be able to:-

- ✓ Understand the role of employer and employees
- ✓ Identify main causes and effects of accident
- ✓ Perform safety and performance forklift inspection
- ✓ Drive competently
- ✓ Improve attitude, knowledge and skill

c) Training Needs

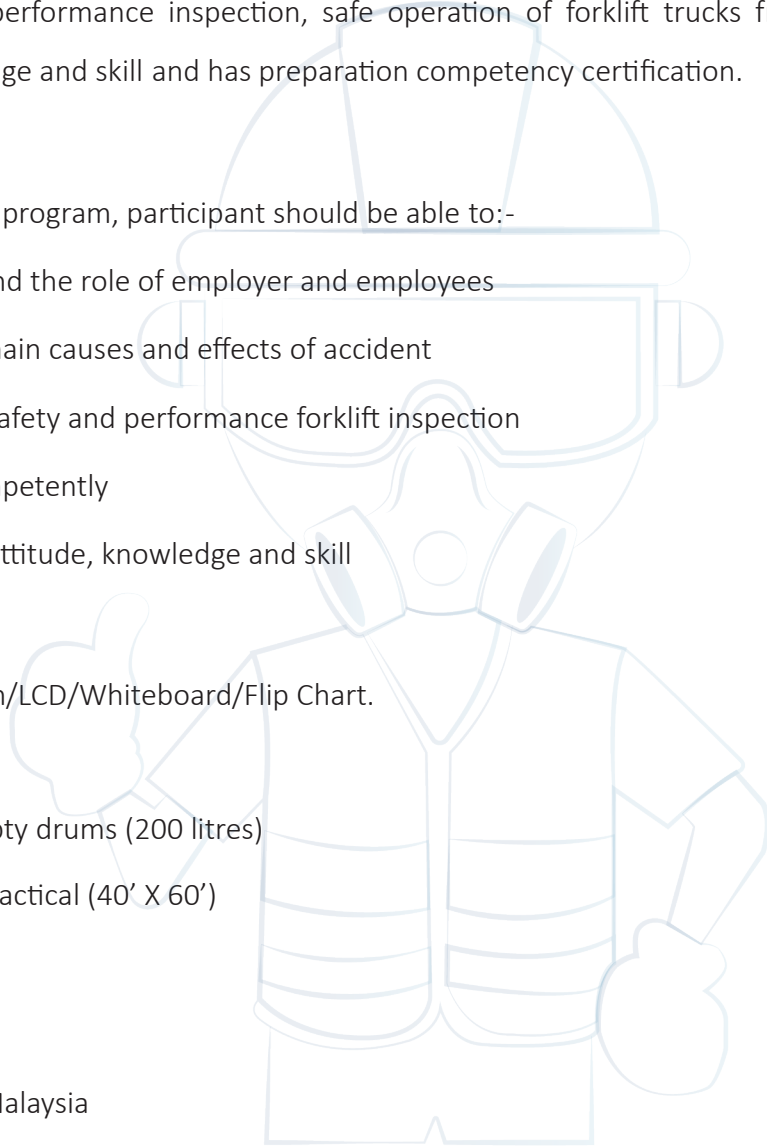
- ✓ Classroom/LCD/Whiteboard/Flip Chart.
- ✓ Forklift
- ✓ 4 pcs empty drums (200 litres)
- ✓ Site for practical (40' X 60')
- ✓ 24 Pallets

d) Language

English/Bahasa Malaysia

e) Duration

1 Day



f) Course Content & Schedule

Time	Duration	Activities
0830-0900	0.50	Registration
0900-1000	1.00	Safe Operation of Forklift: <ul style="list-style-type: none"> ▪ Overview OSHA 1994 (ACT 514), FMA 1967 & Road Transport Act 1987 ✓ Employer Responsibility, Employee Responsibility ▪ Accident at workplace
1000-1015	0.25	Morning Tea Break
1015-1145	1.50	Forklift Truck Component & Stability: <ul style="list-style-type: none"> ▪ Types of Lifter ▪ Forklift Truck Components ▪ Forklift Operating Procedure ▪ Identify Hazards in Forklift Operation
1145-1300	1.25	Safe Handling/Safe concept of Forklift Truck driving: <ul style="list-style-type: none"> ▪ Forklift Daily Inspection ▪ Refueling ▪ Competency Training on Forklift Operation ▪ Steering Control ▪ Safety Precautions ▪ Personal Protective Equipment (PPE) ▪ Forklift checklist
1300-1400	1.00	Lunch
1400-1500	1.00	Component Identification & Inspection (Assessment)
1500-1515	0.25	Tea Break
1515-1700	2.75	Forklift Practical Session <ul style="list-style-type: none"> - Forklift Inspection - Steering Control (Slalom Driving) - Loading / Unloading